

AGENDA

Sacramento Audubon Society (SAS) Board of Directors Meeting

Date/Time: February 27, 2018, 7:00 PM

Lemon Grass Cafe Meeting Room, 601 Monroe St., Sacramento CA 95825

I. Call to Order 7:01PM

A. Roll Call

- a. Members Present: Sally Walters (President), Harriet Saeck (Treasurer), Bill Bianco (Vice President), John Huls via phone (Director), Jane Van Kessel (Director), Roselind Becker, Elliot Chasin (Director), Sonia Santa Anna (Recording Secretary).
- b. Absent Members: Diana Hickson (Corresponding Secretary), Larry Hickey (Past President; planned absence), Gibbe Parsons (Director), Grant Boice (Director)

B. Approval of Minutes (January 2018) Tabled until Santa Anna resends minutes

II. Guests: Paul Tebbel, Effie Yeaw

- A. Effie Yeaw (EY) started hosting 8 meetings per year for Aududon around 5-6 years ago. The current sound system belonged to SAS, but is old and inefficient. Paul Tebbel from EY has worked with Pro Acoustics to suggest speaker system that would work with the odd-shaped room. Speakers will be able to turn on and off individually, depending on the size of the audience. The speaker/sound system that Pro Acoustics recommended will cost \$2650. EY is asking SAS for money to buy this system, and will promise to will take care of it after its purchase.
- B. New projector: SAS meeting are currently using EY projector. This projector/ computer setup, as well as the newest SAS projector are at least is 2-3 years old. Both projectors are poor quality. Paul Tebbel from EY asked for a quote for a new projector from ATV video center, a company EY has used before. The machine will hang from ceiling, and be easier to use. The new projector will have 3-5 connection options, but Macs need will need a connector to connect to the projector. Estimate for a mid-quality projector, setting up both the projectors and the speakers 800, equipment = 3343.34

Hul wanted to know 1-how many EY and SAS members would be trained on its use. PT said at plan is to train 3-5 of both EY, and would happy to train SAS as well. But since it will be a permanent system, it always operate the same way. EY will be under obligation to make sure it works for everyone. 2-Hul wants to know details of the speaker and projector warranty. PT responded that EY will be responsible for ongoing maintenance and repair, and will find out what the length of the warranties are. ATV will guarantee their labor, back up labor 3- Huls wanted to know about any additional costs such as electrical infrastructure that might be needed to support the new projector and speaker systems. PT responded that although power will need to be extended around the meeting hall, because it's a county building the changes will need to be to county code, and it will be EY responsibility to pay for that.

Santa Anna wondered whether part of the speakers might be bought in 2017-18 fiscal year, and then others in the 2018-19 fiscal year. PT responded that having to bring in workers a second time would negate any cost savings.

Chasin asked if there is enough space to prevent the sound from going back into and through the microphone speakers. PT answered that the suggested pendulum speakers will project sound in a cone rather than sound coming straight down. PT also mentioned that Brian Welch from ATV is confident the new system installation will prevent these problems 2- Wondered if the current projection screen will be adequate for the new projector and vice versa? PT answered that ATV has already looked at the screen as part of the design plan.

Motion to increase the donation for the EY sound system to \$2649.41 to cover the entire cost (motion Bianco/ 2nd Van Kessel). Motion passed seven yes, one abstention.

Motion to donate the entire cost of a projector and the installation of speakers and projector for EY sound system to the amount of \$3343.43 (motion Saeck/ 2nd Van Kessel). Motion passed seven yes, one abstention.

Motion to use the recent \$5000 donation in honor of June Perseon to be used for the speaker/projector project (motion Saeck/ 2nd Van Kessel). Motion passed unanimously.

III. Officer Reports

A. President: Sally Walters

1. Motion to donate \$2000 for the Tri-colored Blackbirds bio-acoustic monitoring project (motion Hickson/2nd Van Kessel) was approval unanimously by email vote. Saeck reported that this payment has since been sent out.

B. Treasurer: Harriet Saeck

1. Saeck described details of The Hartwell Charitable Remainder Unitrust. The donors collect income from the Unitrust while alive. One of the couple is now deceased. After both donors are deceased, 16.67% of the Unitrust will revert to SAS as stocks to an amount of ~\$65000 in stock. SAS needs to change its bylaws so that the stocks can be cashed out upon receipt per legal non profit rules. Continue review of financials past and present. Santa Anna and Saeck will agree to a date to meet so that numbers can be carefully explained. All board members will be informed so that they too can attend.
2. Board to review and update budget numbers. tabled until March

C. Other Officers (if anything to report). Nothing to report

IV. Committee Chair and Board Member Reports

A. Board Member and Chair Transitions: Sally Walters, Chair (currently no other committee members)

1. Gibbe Parsons mentioned by email that he will step down as Director by the end of the fiscal year.
2. Bianco read from the SAS bylaws that 1- a total of 6 Officers and 5 Directors make up the board (and thus we are currently 1 Director over) and 2-apparent term lengths for either Officers or Directors was 1 fiscal year.
3. Santa Anna will continue to work to determine what SAS committees currently exist, the names of the Chairs of these and their committee members.

B. Programs: Sally Walters, Chair (currently no other committee members)

1. Anthony Asay is going to take over as Chair of Programs.
2. A few more monthly meeting presenters will need to be identified.

C. (Event) Outreach: Bill Bianco (currently no other committee members). Nothing to report.

D. Education: Gesna Clarke (Maureen Geiger, Sheila Green, Heather White)

1. Community Outreach Speakers: Gesna Clarke reported via email that she will continue to manage which of the three potential speakers (Maureen Geiger, Sheila Green, Heather White) will be sent to which location.
- E. Communications: Sally Walters, Chair (Elliot Chasin, Wendy Money, Jane Van Kessel)
1. Van Kessel provided update on SAS email server company Constant Contact. Currently the membership is suspended and has been costing \$4/month. However, Van Kessel will need to activate the account (at a cost of \$36/month) from March to at least May to allow Big Day of Giving reminders in April and then subsequent emailings afterward. There is already enough money still in the account to pay for 2-3 months of activity.
 2. Wendy Money resigned as SAS Website Administrator but later agreed to continue to post new information on the SAS website until a replacement Website Administrator is found.
 3. Chasin stated that either repairing the current website or trying to find a new website template is time-consuming and he is currently unable to focus on this project. He also agreed to resend to the entire Board the web addresses of sites he felt might be closer to what SAS might want to transition to.
- F. Fundraising: Jane Van Kessel, Chair (currently no other committee members)
1. Van Kessel will activate our Constant Contact account in preparation for activities related to the May 2018 Big Day of Giving campaign
- G. Resale Merchandise: Becky Norris (Bill Bianco). Nothing new to report.
- H. Conservation: Larry Hickey, Chair (Elliot Chasin)
1. Chasin reported that Elk Grove voted for Sacramento Local Agency Formation Commission (LAFCo) annexation of the south end of Elk Grove (~1000 acres). The Habitat 2020 organization is thinking about legal moves against this.
- I. Bobelaine Committee: Larry Hickey, Chair (Bill Bianco, John Hul, Gary Fregien, Maureen Geiger, Ken Poerner, Diana Hickson)
1. Website needs updated Bobelaine information so Walters will look into getting those changes incorporated.

2. Two checks received from NAS: \$1913 (collaborative grant for Bobelaine) + \$6000 from NAS-managed endowment earmarked for Bobelaine.
 3. Bianco reported that Bobelaine is open, paths on the property are clear but the lock on the north gate was breeched again.
- J. Field Activities: Andy Salmi, Chair (Carla Barbaro, Mark Martucci, Dan Brown, Sonja Sorbo, Tim Fitzer, Richard Barbieri, Craig DeMartini, Maureen Geiger, Scott Hoppe, Cathie LaZier, Darell Mohr). Nothing new was reported by email.
- K. Other Committee Reports, if any: Nothing new was reported by email or in person.
1. Pelagic Trips: Linda Pittman
 2. Seasonal Observations: Chris Conard
 3. Hospitality: Bill Bianco has assumed the Chair for this committee.
 4. Historian and Publicity committees are currently lacking Chairs.

V. Old Business

- A. \$250 sent to Wildlife Care Association: tabled until March
- B. Request for support from Feather River Land Trust: tabled until March
- C. Request for support from Federal Junior Duck Stamp: tabled until March
- D. Request for sponsorship from Walk on the Wild Side: Motion to donate \$500 to Walk on the Wild Side (motion Santa Anna/ 2nd Becker). Unanimously approved.
- E. SAS Insurance Status table until March: Saeck will contact Hickey and insurance agent to determine what is covered by our current policy.
- F. Membership:
 - a. New paid coordinator may be needed
 - b. Membership information is being organized in Quick Books software and Constant Contact.
 - c. Many uncashed membership checks were finally deposited into the SAS bank account.
 - d. Saeck and Walters are updating the renewal/new member letter but need the website to show that renewals can follow a similar procedure as new members.

- e. Walters has asked Saeck and Van Kessel to update the job description of Treasurer and Membership coordinator so that filling the Membership coordinator position can be filled.

VI. New Business

- C. Bianco read from SAS bylaws that it is during the April meeting that both nominations are presented and vote on. Because there has been uncertainty about the timing of receiving/organizing nominations and voting, it was suggested by Chasin that an announcement encouraging nominations be placed on the website as soon as possible.
- D. Other than Gibbe Parsons, the following people have agree to continue their roles on the SAS board, if approved at April meeting:

Officers

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|------------------------------|-----------------------------|
| 1. President; | Sally Walters |
| 2. Vice President; | Bill Bianco |
| 3. Recording Secretary; | |
| 4. Corresponding Secretary: | Diane Hickson |
| 5. Treasurer: | Harriet Saeck |
| 6. Immediate Past President: | Larry Hickey (not voted in) |

Directors

- 1. Rosalind Becker
- 2. Jane Van Kessel
- 3. Elliot Chasin
- 4. John Huls
- 5. Grant Boice (was not present so will need to be contacted)

VII. Adjournment 8:56