

PROPERTIES COMMITTEE

Function Statement

October 2012

SCOPE

The SAS has a Properties "store" consisting of some used and many new books. These, along with pins, T-shirts, patches and other sundries, are brought to the General Meeting each month and placed out for sale. Monies received from any sales are given at the end of each meeting to the Treasurer, reserving some for change for the next meeting. No inventory is currently kept. Any receipt for new items bought is given to the Treasurer for payment.

Some resale items are delivered to Wild Birds, Effie Yeaw, etc. Monies collected from these resales is turned over to the Finance Chairman.