

Minutes (sent out February 12, 2018)

Sacramento Audubon Society (SAS) Board of Directors Meeting

Date/Time: January 30, 2018, 7:00 PM

Location: Lemon Grass Cafe Meeting Room, 601 Monroe St., Sacramento CA 95825

Members Present: Sally Walters (President), Harriet Saeck (Treasurer), Bill Bianco (Vice President), John Huls (Director), Jane Van Kessel (Director), Gibbe Parsons (Director), Roslind Becker, Grant Boice (Director), Elliot Chasin (Director), Sonia Santa Anna (Recording Secretary)

Absent Members: Diana Hickson (Corresponding Secretary; planned absence), Larry Hickey (Past President; planned absence)

Guests: Heather White, SAS member

- I. Call to Order / Roll Call
- II. Approval of November 2017 Minutes: (Bianco motion/Van Kessel 2nd), passed unanimously
- III. Officer Reports
 - A. President: Sally Walters
 - a. Submitted 2016-17 SAS Chapter Annual Report to NAS in early January
 - B. Treasurer: Harriet Saeck
 - a. Two checks from NAS arrived:
 - i. First check for \$8154 [\$6241 (membership dues) +\$1913 (collaboration grant for Bobelaine)].
 - ii. Second for \$6000 from NAS-managed endowment earmarked for Bobelaine
 - b. Continued review of financials past seven months, and a few years before, using 4 PDFs sent to board members

- c. Explanation and discussions of numbers will allow determination of final budget, perhaps as early as next meeting

- d. The financial statement for the seven months ended Jan 31, 2018 showed:

Income \$29,421
Expenses \$17,408
Net Income \$12,013
Cash in Checking account \$50,105

- e. The recording of new memberships will now use Quickbooks.

IV. Committee Reports

A. Communications (Walters & Chasin)

- a. Wendy Money volunteered last year to take over and once she retires will devote more time to fixing/improving/replacing website
- b. Committee should decide what steps need to be taken to improve access to donations and membership information
- c. Committee should decide whether fixing the current website or replacing it makes sense
- d. Chasin will send board members links to websites that appear to be more user friendly

B. Bobelaine (Bianco)

- a. Donation money collected by Marti Ikehara (from her hiking group) was given to Bianco and was passed over to our treasurer.
- b. As of date of board meeting, Bobelaine was closed for a variety of reasons (fence, gate, levy issues)
- c. Feb 3rd trip lead by Maureen Geiger was still happening
- d. Matt Boso, the property owner to the north of Bobelaine, advised SAS that the north gate on the Bobelaine property line had been breached. Boso will be replacing the gate, and is in contact with Larry Hickey and Ken Poerner. The contractor was to start replacing the fence during the week of 1/29/18.

C. Programs (Walters)

- a. Monthly Program schedule needs to fill only a couple of months

D. Membership (Saeck)

- a. Recording of new membership software is being transferred to Quickbooks
- b. List of membership contacts need to be sent to Van Kessel (Big Day of Giving coordinator)

E. Outreach (Bianco):

- a. New brochure printed
- b. For board members use, Bianco presented a list of 2018 Outreach events:
- c.

Name	Date
Galt Winter Bird Festival	1/20/2018
Creek Week, Carmichael Park	4/14/18
Return Swainson's Hawk, Sutter' Landing	4/14/18
Walk on the Wild Side, Beach Lake Park	5/19/18
For fiscal year 2018-2019	
Wildlife Art Festival, Sacramento Doubletree Hotel	7/21/18
Harvest Day, Fair Oaks Park	8/4/18
NatureFest, Effie Yeaw Nature Center, Carmichael	10/7/18
Sandhill Crane Festival, Lodi	11/3/2018
CV Bird Symposium, Stockton	11/16/2018

F. Resale Merchandise (Bianco):

- a. Bianco advised the resale billing procedure is as follows: He delivers merchandise (caps, check list, etc.) once requested by a customer. He

then informs Becky Norris (Retail Merchandise Chair), who then invoices the customer and also sends a copy of the invoice to the treasurer. Customer is to then send a check payment to the treasurer.

G. Fundraising (Van Kessel)

- a. Participated in one Webinar and is going to another boot camp to learn about fundraising.

V. Old Business

- A. Wildlife Care Association support: Motion to give \$250 grant (motion Bianco/ 2nd Parsons). Motion passed unanimously.
- B. Feather River Land Trust support: Tabled until February board meeting
- C. Federal Junior Duck Stamp support: Tabled until February board meeting

VI. New Business

- A. Request for sponsorship from Walk on the Wildside: Tabled until February board meeting
- B. New Speaker system for Effie Yeaw (EY).
\$1500-\$2000 was approved perhaps 3 years ago for microphones & speakers. Someone needs to determine who will own the equipment. It could also be a form of donation to Effie Yeaw. This donation could be in honor of retiring EY employees Betty Cooper and Paul Tebble. Walters will need a new contact person at Effie Yeaw. Motion to reaffirm donation of up to \$2000 for speakers (EY will probably just send the bill/receipt to treasurer to be reimbursed), but expect EY to manage, and repair as necessary (Parsons motion/Van Kessel 2nd), passed unanimously.
- C. SAS Insurance:
 - a. Policy needs to be reviewed so that it is clear what is covered (for instance, does it include trip participants, equipment and machinery at Bobelaine, etc.)
 - b. Saeck will review policy, and once approved, pay the fees
- D. New Requirement for State Lands Pass:

- a. Discussion occurred as to whether SAS will financially support the purchase of some passes to be used by visitors. (Since the meeting, the pass requirement was rescinded.)

VII. Adjournment: 8:50 PM